

REPORT

DATE: December 1, 2005

TO: Administration Committee and Regional Council

FROM: Heather Copp, (213) 236-1804, copp@scag.ca.gov *HC*

SUBJECT: Payment of Expenditures not payable from Direct Project or Indirect Funds

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Approve payment of expenditures from General Fund.

SUMMARY:

Expenditures have occurred that are not eligible for federal reimbursement. We are requesting that the Administration Committee and Regional Council approve the payment of these expenditures out of the general fund.

BACKGROUND:

There are three situations that have occurred which require use of General Funds. They are:

- An invoice for services performed by Ilium Strategic Marketing Design for FY 04/05 was recently discovered. This invoice was received prior to the end of the fiscal year, but was just recently found. Instead of the invoice being addressed to Accounting, it was addressed to the Project Manager. The Project Manager due to an illness had not been at work for some time and the invoice was not discovered until recently. Since the Fiscal Year has ended and the books have been closed, we cannot request federal aid reimbursement. The amount of the invoice is \$4,145.69.
- A temporary worker under contract with a temporary employment service was asked by a SCAG manager to attend a GIS user conference in San Diego. The SCAG manager was not aware that travel was not part of SCAG's contract with the temporary employment agency. Because it was not part of the contract, the temporary worker cannot be reimbursed with federal funds. The amount of the expenditure is \$426.06.
- SCAG was hosting a Coro fellow. While working at SCAG, the Coro fellow was asked to attend the Southwest Compact meeting in El Centro, California. Because this person is not an employee of SCAG, we cannot utilize federal funds. The amount of the expenditure is \$153.22.

FISCAL IMPACT: *HC*

The total fiscal impact to the General fund from these expenditures is \$4,724.97. Funding is available from the contribution to projects line item in the General Fund budget. Please see attached.

FY 2005/06 General Fund Expenses

WBS GL #	Description	Details	FY 2005/06 Department Requests
06-800	General Fund		
54300	SCAG Consultant	Mark Pisano – RC Briefings	200
		Various local meetings	300
		Legislative Program	1,500
		Capitol WebWorks	400
		C2 Group	200,000
		Bauer Government Relations	80,000
		LA Metro ASPA	30
		Holiday Cards	550
		Miscellaneous Other	10,000
		Total	282,130
55600	SCAG Memberships	CALCOG membership & lobbying	7,283
		CALCOG membership & lobbying	300
		Intermodal Association & lobbying	20
		California Trucking Association & lobbying	30
		NARC Lobbying portion (20%)	4,800
		Coalition for America's Gateway and Trade Corridors	10,000
		US/Mex Border Counties Coalition	1,000
		Total	23,433
55910	RC / Committee Meetings	Expenses related to RC meetings	20,000
55912	RC Retreat	RC Retreat	15,000
55914	General Assembly	Annual General Assembly	15,000
55920	Other Meeting Expenses	Deposits and supplies	20,000
55930	Miscellaneous Other	Miscellaneous Other	9,500
55940	Stipend – RC Meeting	RC Stipends	140,000
58100	Travel	RC members travel	13,500
		6 lobbying trips to Washington DC	9,000
		6 lobbying trips to Sacramento	1,800
		12 trips to CALCOG	6,000
		3 trips by Gov't Affairs Analyst	4,500
		3 trips by Sr. Gov't Affairs Analyst	4,500
		Total	39,300
58200	Travel Registration	Registration fees for RC members	3,000
	Staff Lodging Expense		5,000

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FY 2005/06 General Fund Expenses

WBS GL #	Description	Details	FY 2005/06 Department Requests
58600	NARC Board Expense	NARC Board Expense	3,000
58700	RC Approved Costs	Southern California Leadership Network	12,500
		Other Expenses	5,500
			18,000
	Sponsorships	Calif Congressional Delegation	5,800
		Transportation Reception	
		Sacramento Legislative Briefing	7,000
		Annual Bi-State Transportation	300
		Technical Meeting for simultaneous translation	
		Miscellaneous Other sponsorships	45,000
		HUD Housing Summit	5,000
		2006 National Engineer's Week	2,500
		Future City Competition	
		Miscellaneous Other sponsorships	7,500
		Sub-Total - Government Affairs	28,100
		Economic Forecast Conference	10,000
		National Goods Movement Conference	10,000
		Clean Air and Environmental	5,000
		So California Leadership Graduation	3,000
		Urbanizing, Growth Vision & Housing	10,000
		UCLA Lake Arrowhead Conference	10,000
		Sub-Total - Programming & Policy	48,000
		Total	76,100
	Training (Board Leadership)	Per Management	25,000
9000	Staff Time (burdened)		50,000
1400	Capital Outlay	See Attached IT Schedule	44,000
55970	Interest on Bank Line of Credit	Finance staff estimate	100,000
55972	Fees paid to Caltrans	Finance staff estimate	1,000
54340	Legal Fees - Litigation	This line item is to provide for General Counsel and other outside counsel services such as litigation involving the state or federal governments, specialized legislative work and work involving contract matters such as TransStar related matters.	200,000

FY 2005/06 General Fund Expenses

WBS GL #	Description	Details	FY 2005/06 Department Requests
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XXXXX Contributions to Projects / Reserve

285,203

Total: 1,374,666